

# PowerSchool Login Information

Dear Parents and Guardians:

Parents can still use one login to access all of their children's grades and attendance. If you do not have an account, you can follow these steps to create one. Your new login should allow you to see all of your children in the district.

Go to <https://usd303.powerschool.com/public/home.html> or click on the PowerSchool link at the top of the screen at [www.nesscityschools.org](http://www.nesscityschools.org)

1. Click on the Create Account tab shown →

2. Fill in your information including a password. Your password must be at least 6 characters long.

3. Enter Student Name. If you do NOT have the Access ID and Access Password for the Student Name, please contact Kim Smith, the elementary secretary, for your Access ID and Access Password. Enter your Access ID & Access Password to link your student(s) to your new login. After creating your account, please sign in to your account using YOUR user name and password. After being signed in, scroll down on the left hand side and click on Forms. Then click on the Enrollment tab to start completing the enrollment forms. Then proof the following pages and make any corrections necessary. Click save for later or submit/continue to the next page until it shows "Finished". Then sign out. If you have any questions, please give me a call. Thanks!  
Kim Smith (785-798-2222)

The screenshot shows the PowerSchool login page. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". Under the "Create Account" tab, there are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field.

The screenshot shows the "Create Parent Account" page. It has the PowerSchool logo at the top. Below the heading "Create Parent Account", there are several input fields: "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". A note at the bottom right states "Password must: \*Be at least 6 characters long".

The screenshot shows the "Link Students to Account" page. It has the heading "Link Students to Account" and a sub-heading "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". There are three numbered sections (1, 2, 3) for adding students. Each section contains input fields for "Student Name", "Access ID", "Access Password", and a "Relationship" dropdown menu.

If you have more than one student, you will see tabs to switch between your students' information. If you lose your PowerSchool Parent Portal username or password, go to the Parent Portal login page and click "Having trouble signing in?" The Recover Account Sign-In Information Page will appear and you will be able to obtain your login information.....OR, you can give me a call at 785-798-2222. Thank you for using PowerSchool!!!!